

FACTS S.I.S. (RenWeb) for our Parents

How to LOG IN for the 1st Time

- Go to <https://factsmgt.com/>
- Click on the “**Family Log in**” Tab
- Select “**FACTS Family Portal**”
(You should be at the **FACTS Family Portal Login**)
- Type “**SAL-OH**” in the District Code box and push “Log In” (Remember **SAL-OH** for all future Logins)
- On the next page, next to the “Log In” button, click “**Create New Family Portal Account**”
- Type your EMAIL ADDRESS (that you provided SCA) in the Email box
- Click on **Create Account**
- The next page will state...
“An email has been sent to (your email address). Please check your email account and click link provided to gain access to page where you can create your username and password. For security purpose that link will only be active for 6 hours.”
- Click on the **Link** from the Email provided...
You may create a **Username, Password, & then confirm the Password—Save Username and/or Password.**
- **Go back to FACTS Family Portal Login...**
- Type “**SAL-OH**” in the District Code Box
- Type Your **Username** you created in the User Name Box
- Type Your **Password** you created in the Password Box
- Make sure the “**Parent**” box is selected
- Click on “**Login**”