



Registration Checklist

- ___ Student Registration Form
- ___ Parental Authorization / Commitment Form
- ___ Payment Plan Form
- ___ Discounts Application
- ___ \$ 260 Registration Fee
- ___ EdChoice/Expansion Scholarship Information Returned
(New, Renewal, Proof of Residence)



2023-2024 Financial Information

Registration (1/2 is refundable until June 1st):

Kindergarten - 12th
\$260

Tuition:

Tuition Fees Only	Oldest Child	2nd Child	3rd Child	4th Child
Kindergarten - 8th Grade: \$6165	\$513.75/mo.	\$503.75/mo.	\$493.75/mo.	\$483.75/mo.
9th-12th Grade: \$8,400	\$700/mo	N/A	N/A	N/A

Tuition + Full Time Extended Care	Oldest Child	2nd Child	3rd Child	4th Child
Kindergarten - 8th Grade: \$8415	\$701.25/mo.	\$626.25/mo.	\$611.25/mo.	\$601.25/mo.

<p><u>Extended Care:</u> Cost: \$5 per hour \$3 per 1/2 hour</p>	<p>Hours: 7:15 a.m. - 5:30 p.m.</p> <ul style="list-style-type: none"> - 40% discount for any additional children from the same family. - \$1 per minute after 5:30 p.m. paid directly to the Extended Care Workers— No exceptions. - Statements are emailed every two weeks with payment due the next week. (Full time Extended Care breakeven point is 13 hrs. per week for Kindergarten - 8th grades.)
<p><u>Method of Payment</u> Tuition: Year Semester Monthly</p>	<ul style="list-style-type: none"> - Full year payment is due the first week of August. (\$400 discount) - Half year payments are due the first week of August and January. (\$200 discount) - Funds are electronically transferred from your checking or savings account on either the 1st or the 15th for 12 monthly payments beginning July 1st/15th with the last payment in June. An “EFT Adjustment Request Form” must be submitted 2 business days prior to prevent late fees. - Payment Options include: cash, check, credit, debit and EFT Transfer
<p><u>Withdrawal</u></p>	<p>One month tuition plus each day the student is enrolled will be assessed.</p>
<p><u>Late Fee</u></p>	<p>A Late Fee of \$15 will be assessed for all payment options. Overdue balances jeopardize student enrollment.</p>
<p><u>Non-Sufficient Funds Return</u></p>	<p>All charges for non-sufficient funds will be passed on to the account holder.</p>
<p><u>Make all checks payable to:</u></p>	<p>Salem Christian Academy</p>
<p><u>Tuition Assistance</u></p>	<p>SCA accepts EdChoice/Expansion Scholarships (visit the Ohio Department of Education website www.education.ohio.gov and search School Choice/EdChoice). Other discounts are available.</p>
<p><u>Discounts</u></p>	<p>Salem Church of God regular givers, Full-time ministry families, Multiple child discounts, and First Responders. Forms are available in the school office.</p>
<p><u>Transportation</u></p>	<p>Northmont School District provides busing to families in this district. Contact them directly at 937-832-5050. Transportation Reimbursement Forms are available in the school office for most other districts.</p>

Partnering together with families and Salem Church of God to make a difference!



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Email: SCAAnswers@gmail.com
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Electronic Fund Transfer (EFT)

January, 2023

Dear Parents,

All monthly tuition payments and not fully covered by Ohio Ed Choice Scholarships, should be paid using Electronic Fund Transfer (EFT). This is paid by funds automatically withdrawn from either your checking or savings account. Fees outside of the regular tuition may also be paid for via EFT. You are not required to have an account with our bank for the EFT to work.

Monthly tuition payments begin in July and go through June, with the option of having your automatic withdrawal processed on the 1st or the 15th. In June, we will send an email reminder for the upcoming withdrawal in July. This is a **12 month, interest-free, time frame** beginning in July, 2023.

If special circumstances require a withdrawal delay, please fill out the “EFT Adjustment Request” form available in the school office or on the school website (SalemChristianAcademy.com). The “EFT Adjustment Request” form must be turned into the office at least **2 business days** prior to the scheduled withdrawal to avoid penalty fees from your bank for non-sufficient funds.

For those using the Ohio Ed Choice Scholarships to cover tuition, you are still encouraged to complete the EFT form for the convenience of having other fees/charges paid for via EFT.

(See “Financial Information” page for Non-Sufficient Funds and Late fees)

Please contact the office with any questions.

Thank you,

SCA Office Staff

7. Church Currently Attending: _____

Describe your Church Involvement: _____

I am registering my child for the following:

_____ Kindergarten - 12th Grade School Session Only

_____ Kindergarten - 8th Grade School session with Full-Time Extended Care (7:15-8:20 & 3:00-5:30)

Total Registration & Classroom Fees due upon Registration: Kindergarten - 8th grade: \$260

Return the "Parental Commitment" form with your Registration paperwork

Tuition for 2023-2024

Kindergarten - 8th Grade: \$6,165

Tuition for 2023-2024

9th-12th Grade: \$8,400

Tuition and Full-Time Daycare for 2023-2024

Kindergarten - 8th Grade: \$8,415

(See "Financial Information" form for more information.)

ALL KINDERGARTEN STUDENTS FROM SCAP ARE SCREENED WITHOUT A SCREENING FEE BY SCAP. SHOULD ADDITIONAL SCREENINGS, BY SCA, BE NECESSARY, A \$25 SCREENING FEE MAY APPLY. SCA REQUIRES THAT A CHILD MUST TURN 5 YEARS OF AGE BY AUGUST 1ST TO BE ELIGIBLE TO ENROLL AT SCA.

Non-Discrimination Policy

Salem Christian Academy recruits and admits students of any race, color, or ethnic origin to all its rights, privileges, programs, and activities. In addition, the school will not discriminate on the basis of race, color, or ethnic origin in the administration of its educational programs and athletics/extracurricular activities. Furthermore, the school is not intended to be an alternative to court or administrative agency ordered, or public school district initiated desegregation. Salem Christian Academy will not discriminate on the basis of race, color, or ethnic origin in the hiring of its certified or non-certified personnel.

Partnering together with families and Salem Church of God to make a difference!

Payment Plan

Child(ren) enrolled: *Please include Grade level(s)*

Parent/Guardian Name(s): _____

Party accepting financial responsibility: _____

Full Name ()

Address

Phone Number

Choose payment method:

___ **Annual:** Due the first week of 8/2023 (Kindergarten - 8th Grade: \$ 6,165)

___ **Semi-Annual:** Due the first week of 8/2023 and 1/2024 (Kindergarten - 8th Grade: \$3,082.50)

___ **Monthly:** 12 monthly Electronic Fund Transfer (EFT) payments begin 07/01/2023 or 07/15/2023
(Tuition Only — Kindergarten - 8th Grade: \$ 513.75)

___ **Monthly:** 12 monthly Electronic Fund Transfer (EFT) payments begin 07/01/2023 or 07/15/2023
(Tuition and Full-Time Daycare — Kindergarten - 8th Grade: \$ 701.25)

___ **EdChoice Scholarship** (School district based scholarship)

___ **EdChoice Expansion Scholarship** (Income based scholarship)

If special circumstances require a withdrawal delay, please fill out the "EFT Adjustment" form, available in the office or on the website (SalemChristianAcademy.com), and turn into the office at least 2 days prior to the scheduled withdrawal to avoid penalty fees.

Only complete the remainder of this form if you have chosen the Monthly EFT payment method.
Your payments will be electronically transferred from your checking/savings account each month. You are not required to have an account with SCA's bank for the EFT to work. Any bank in the U.S. will be recognized.

Authorized Agreement For Direct Payment

I (we) hereby authorize Salem Christian Academy to initiate electronic entries from my (our):

___ **Checking Account.**

___ **Savings Account.**

I (we) would like my (our) monthly electronic withdrawal initiated on the:

___ **1st of each month.**

___ **15th of each month.**

ATTACH A VOIDED CHECK, COPY OF A CHECK, OR SAVINGS DEPOSIT SLIP HERE

Financial Institution: _____

Routing/Transit Number: _____

Checking/Savings Account Number: _____

This authority is to remain in full force and effect until Salem Christian Academy has received written notification from me at least two weeks prior to termination.

Authorized Signature: _____

Print Name: _____ Date: _____

Parent Authorization and Commitment

By signing below, we give permission for our child to take part in **all** school activities, including school-sponsored trips away from the school premises for the current school year. In the event our child becomes ill or is injured while under school supervision, we authorize the school authorities/nurse to take the following steps: (a) contact a parent of the student and follow his/her instructions; (b) take appropriate steps to seek needed medical help for our child. We release Salem Christian Academy, its employees, agents and representatives from any claim we may have resulting from any illness or injuries sustained by our child while under school supervision whether at school or away from school premises. We further agree to hold harmless Salem Christian Academy, employees, agents, and representatives from any injury or damage which may be caused by our child(ren). These above statements do not in any manner lessen or negate the expected responsibility that SCA should have in adequate and proper oversight of our child(ren).

By signing below, we agree that the continued enrollment of my child(ren) is dependent on parental support of SCA, its staff and its policies. I/we will encourage the Salem Christian Academy staff and administration in teaching the principle of the Christian faith as stated:

I/We understand that SCA believes in and teaches the divine inspiration and literal interpretation of all scripture; the forgiveness of sin through the atonement of Christ's death on the cross which assures salvation; the repentance of sin by the believer; the resurrection of Christ and His personal return.

By signing below, we acknowledge the following:

- A. SCA's educational mission involves working with the home in the overall Christian education of students. On occasion, this cooperation between the school and home may become difficult. To avoid such situations, the school requires parents enrolling their children or to maintain enrollment to affirmatively support and cooperate with the school. As a parent:
1. I agree to support the school with my prayers and with a positive attitude. Complaints or negative comments will be shared only with the teacher, administrator, or person involved and not with my child or other people following the Matthew 18 principle.
 2. I understand that if at any time the school determines, in its' sole discretion, that my actions do not support the ministry, or reflect a lack of cooperation and commitment to the home and school working together, the school has the right to request the withdrawal of my child(ren).
 3. This includes, but is not necessarily limited to, participating in, supporting, or condoning sexual immorality, homosexual activity, or bisexual activity; promoting such practices; or being unable to support the moral principles of the school.
(See Leviticus 20:13 and Romans 1:27)
- B. Our commitment to pay the tuition either annually or semi-annually to Salem Christian Academy or monthly via EFT electronic withdrawals. If we are unable to pay on the date established, we will fill out the 'EFT Adjustment Request Form' a minimum of two (2) business days prior to arrange a delay with the SCA office before the withdrawal is due. We further understand we will be liable to our bank for the charge of the overdraft and to Salem Christian Academy for the NSF charge they incurred and any late fees assessed.
- C. If you are a family that receives payment for ODE EdChoice Scholarship:
As the parent and/or legal guardians, I/we authorize (on our behalf), SCA the 'power of attorney' to endorse and to deposit our ODE EdChoice Scholarship checks for our child's/children's tuition payment.
- D. We further agree to the following financial policy on early withdrawal or late entry.
1. **EARLY WITHDRAWAL:** Student withdrawals are figured on the basis of teacher contract days. The student will be billed for one month tuition fee plus each day the student is enrolled. Registration fees are non-refundable.
 2. **LATE ENTRY:** Students entering after the first official day of school are assessed tuition and registration fees based on actual teacher contract days remaining from the beginning of the entry month. The Registration fee must be paid in full.
- E. We realize that all progress reports will be held until accounts are current or paid in full. School records will not be transferred if money is due Salem Christian Academy.

Father/Guardian Signature

Date

Mother/Guardian Signature

Date